

ZALORA

# Partnership Catalogue Content Guide

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# Men & Women Categorizing

#### **How to Categorize**

To start uploading an SKU, you'll need to determine the category of the product first





#### Step 1:

- Click on Products > Add a Product

#### Step 2:

- Select Primary Category for your product
- You should select up to deepest category before clicking "Select"
- e.g. Clothing > Women's Clothing > Dresses > Party Dresses

#### **Women's Clothing > Dresses**

Summer Dress Flowery / Tropical patterns



Party Dress
Shiny / Beaded / Sheer / Cutouts
(dress for night party!)



Evening Dress Glam / Occasional / Dressy (dress for evening occasion)



#### **Women's Clothing > Dresses**

Bodycon Dress Tight fit / Body-hugging



Work Dress Collar/Button / Work appropriate / Formal



Mini Dress Front hemline above knees



Maxi Dress
Front hemline below calf
OR at ankles



#### **Women's Clothing > Tops**

Blouse Loose fitting top / Not T-shirt / Generally light airy flowy fabric



Shirt
Button-front shirts with collar



Sleeveless
No sleeve tops without collar /
Tank top / Camisoles



#### **Women's Clothing > Skirts**

Mini Skirt Hem above knee

Midi Skirt Hem at knee OR calf



Pencil Skirt
Slim fitting skirt with a straight,
narrow cut









#### Women's Clothing > Pants & Leggings

Cropped Pant Hem above ankle / Culotte



Skinny Pant
Tight fitting / Not legging



Straight Leg Pant
Button-front shirts with collar



Leggings
Skin tight without buckle or fastening



Wide-legged Pants Wide cut / Not culotte



## Women's Clothing > Shorts

Tailored Short Structured /



Casual Short Jeans / For casual wear



#### Women's Clothing > Jeans

Ripped Jeans Ripped design



Flare Jeans
Flare-cut hem / Wide Leg
/ Boot cut



Jeggings
Jeans fabric legging / skin tight



Boyfriend Jeans Boy fit



Skinny Jeans
Tight fitting / Not leggings



#### Women's Clothing > [categories stated below]

Playsuits & Jumpsuits Hoodies & Sweatshirts Knitwear & Cardigans Blazers









#### Women's Clothing > Jackets & Coats

Coats
Loose fitting outerwear

Down Jackets For winter

Trench Coats
Structured outerwear

Leather Jackets Leather material









#### Women's Clothing > Jackets & Coats

Bomber Jackets
Jacket with gathered hem and cuffs



Denim Jackets Denim material



Vest Sleeveless outerwear



#### Women's Clothing > Lingerie & Sleepwear

Lingerie Bra / Underwear / Shapewear / Corset



Sleepwear Nightgown / Pajamas / Nighties



#### Women's Clothing > Swimwear & Beachwear

**Bikini**Bikini Top or Bottom



Swimwear One-piece / Tankini / Rashguard



#### Women's Clothing > [categories stated below]

Socks & Tights Petite Plus Size Maternity



#### **Men's Clothing > Shirt**

Long Sleeve Shirt with long sleeves



Denim Shirt Denim material



Checkered Shirt Checker prints



Formal Shirt
Formal / Suitable for work



#### **Men's Clothing > Shirt**

Printed Shirt Shirt with prints



Plain Shirt Solid color shirt



Short Sleeve Shirt with short sleeves



Batik Shirt Batik motif



### Women's Clothing > [categories stated below]

T-shirt
Short or long sleeve tees

Polo Collared t-shirts





#### **Men's Clothing > Outerwear**

Jackets & Coats
Bomber, Trench, Denim, etc.



Blazers & Suits Formal / Casual blazers



Hoodies & Sweatshirts Hoodies / Sweatshirt

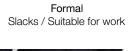


Knitwear & Cardigans Knitwear / Cardigans



#### **Men's Clothing > Pants**

Casual Joggers / Chino / Cargo



Skinny Fit Tight fitting



Regular Fit Regular cut











## Men's Clothing > Jeans

Skinny Fit Tight fitting



Regular Fit Regular cut



Slim Fit Slim but not tight



#### **Men's Clothing > Shorts**

Cargo Cargo / Multiple pockets design





Chinos Chinos









#### Men's Clothing > [categories stated below]

Underwear & Loungewear Worn underneath / Pajamas

Calvin Klein



Socks Socks



Beachwear
Beach shorts / Rashguards / Swim shorts



#### Women's Shoes > Heels



Low Heels Heel height: Less than 4.9cm / 1.9"



Mid Heels
Heel height: 4.9cm / 1.9" to less than 7.5cm / 2.95"



Mid Heels Heel height: 7.5cm / 2.95" and above



Platform
Front sole height: 2cm and above

#### Women's Shoes > Flats



Espadrilles Covered/Tie-on at ankle

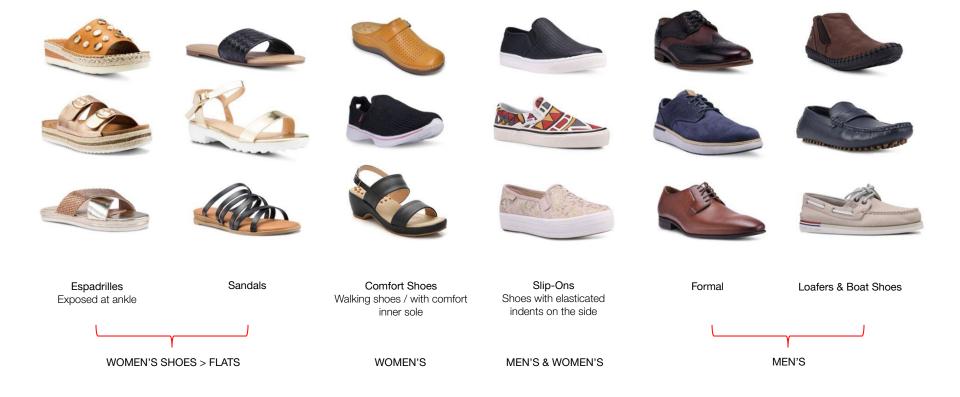
Oxford & Lace Up

Loafers & Boat Shoes

Ballerinas

Peep Toes

#### Men's & Women's Shoes



#### Men's & Women's Bags





Tote Bags Canvas / Generally handle for hand hold





Shopper Bags Large, boxy design / Generally handle for shoulder



Crossbody Bags Small-Medium / Able to sling across body with bag around hip level







Clutches Small / For hand held





Wallets Compartments for notes, credit cards and coins





Purses Small size wallets / Coin pouch

MEN'S & WOMEN'S WOMEN'S

#### Men's & Women's Bags



















Backpacks
Bags with two back
straps



Duffel Bags Weekender bags typically with a barrel-like shape



Messenger Bags Boxy sling bag

MEN'S



Laptop Bags
Padded compartment
for laptop



Briefcases
Compartment for documents

WOMEN'S MEN'S & WOMEN'S

#### Men's & Women's > Travel Bags





Weekender Large bag for short traveling days





Belt Bags Fanny packs / Bag on belt





Hand Luggage
Hand held luggage
allowed to into the
plane cabin





Wheeled Luggage Large luggage with wheels





Travel Accessories Toiletries bag / Travel Wallet / Passport holder / Shoe bag / Travel organizer





Travel Backpacks
Large backpacks meant
for backpacking

#### Men's & Women's > Watches





Smart Watches
Can show heartbeat,
sleep pattern, walk
distance, etc.





Analogue Watches
Basic hour and minute
hands to tell time





Chronograph Watches Watch with functional sub-dials





Digital Watches Tell time digitally

#### Men's & Women's > Watches





Dress Watches
Typically suitable for
formal or dressy wear





Fashion Watches
Fashionable and
trendy design





For casual wear





Luxury Watches Elegant and luxurious design





Sports Watches
For sports use



# Kids Categorizing

### **Clothing > Newborn**



















Organics
Made from cotton
that is without the
use of any synthetic
agricultural chemicals
such as fertilizers or
pesticides

#### **Clothing > Tops**



### Clothing > Hoodies & Sweatshirts / Cardigans & Knitwear



### Clothing > Jackets & Coats





Jackets Outerwear





Winter Wear Outerwear that's suitable for winter





Raincoats

### **Clothing > Dresses & Jumpsuits**



Casual Dresses
Dresses worn as
casual

Occasional Dresses
Dresses worn for
occasions



Jumpsuits & Playsuits One piece for kids

### **Clothing > Pants & Leggings**



Long Pants



Leggings
Body hugging long
bottoms usually
made from
stretchable material

### Clothing > Sleepwear



### **Clothing > Socks & Tights**



### Clothing > [categories stated below]

















Rompers & Bodysuits One-piece for babies and toddlers only

**Jeans**Trousers made of denim

Skirts

Shorts

### Clothing > [categories stated below]

















Uniforms
Distintive clothing for specific purposes

Costumes
Themed based
clothing such as
cartoon characters,
superheroes and etc

Top & Bottom Sets
Two piece set, either
top & pants/shorts,
top & skirts

Beachwear Made for swimming or lounging at the beach

Underwear
To be worn underneath clothing

### Footwear > [categories stated below]



Ballerina & Flats
Covered/Tie-on at ankle

Sandals & Flip Flops

Sneakers & Sports Shoes

Boots

Dress Shoes

Loafers, Moccasins & Boat Shoes

Slip ons & Espadrilles

### Accessories > Bags & Backpacks





Backpacks
Bags with two back
straps





Fashion Bags
Any other type of bags
that doesn't belong to
any sub-cats





Travel Bags
Bags for traveling purpose





Lunch Bags Bags for carrying food





Diaper Bags
Bags with
compartments and
features meant for
carrying baby supplies

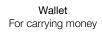
#### **Accessories > Wallet & Pouches**













Pouches
Multipurpose pouches
that are not specific for
carrying money



Pencil Case For carrying stationaries

### **Accessories > Headwear**

















Beanies

Hats

Caps

Headbands Soft material headbands

### **Accessories > Scarves & Gloves / Belts & Suspenders**



### **Accessories > Bibs & Napkins / Towels & Blankets**





### Accessories > [categories stated below]





Cloth Diapers





Baby Carriers
Any type of carrier to
be strap around an
adult to carry a child
for mobility purpose





Baby Wraps Cloth meant to wrap around adult and child for mobility purpose





Gift Sets Non-apparel gift sets





Other Accessories
Any other accessories
that doesn't belong to
existing categories

### **Sports > Tops**





**Tops**Sports brand top





Bottoms Sports brand bottom





Sneakers & Sport Shoes Sports brand shoes





Jogger Sets Sports brand jogger set of top and bottom

### **Sports > Accessories**













Swimming Caps

Caps Sports brand caps

Goggles
Goggles for sports activity

### Modest Wear > [categories stated below]



### Modest Wear > [categories stated below]







### Modest Wear > [categories stated below]





Hijab





Prayer set





Inners Muslimah brand inner wear



# Product Information

#### Batch upload VS Single product upload

There are two ways to upload product information onto Seller Center. We recommend to start with manual upload with 1 or 2 product before trying on the batch upload method for our Sellers to get familiar with our guidelines to avoid SKU rejection due to incorrect content format

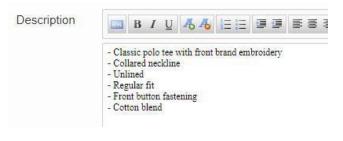
#### SINGLE PRODUCT UPLOAD

- Type in text as usual in assigned fields in Seller Center
- Classic polo tee with front brand embroidery
- Collared neckline
- Unlined
- Regular fit
- Front button fastening
- Cotton blend

Waist circumference x Length

- S (32" x 50")
- M (34" x 50")

Example in Seller Center:



#### BATCH UPLOAD

- Upload with CSV file format only
- MUST add <br/>
  at the end of sentence to indicate next paragraph wherever necessary
- Classic polo tee with front brand embroidery <br>
- Collared neckline <br>
- Unlined <br>>
- Regular fit <br>
- Front button fastening <br>
- Cotton blend

Waist circumference x Length <br>

- S (32" x 50") <br>
- M (34" x 50")

Example in csv file:



\*Batch upload without <br/> might result in a continuous paragraph for your context, which will be rejected by ZALORA's QC team

#### **Mandatory Fields**

Fields that Sellers must have it filled for the SKU to be approved

## "Which fields are mandatory to fill?"

Seller

#### Mandatoryame

- 2. Primary Category
- 3. Product Description
- 4. SkuSupplierConfig
- 5. Sub Cat Type
- 6. Main Color
- 7. Color Family
- 8. Size System
- 9. Gender

Product Name	GIGI HADID SWEATSHIRT
Primary Category	Clothing » Women's Clothing » Knitwear & Cardigans
Product Description	This Cotton Sweatshirt is part of an exclusive capsule collection designed by Gigi Hadid and Tommy Hilfiger.
	- cotton blend - long sleeves - straight hem - Tommy Hilfiger flag embroidery on the sleeve

SkuSupplierConfig	56635-74307
Sub Cat Type *	Dresses
Main Color	Green
Color Family	green
Size System *	International
Gender	Female

#### \*Optional but both mandatory if either one is filled

- Year
- Season



#### **Product name - Guide**

#### PART 1

Describe Product Design You can include up to 3 designs

#### **EXAMPLES**

1 design – Origami Dress 2 design – Mesh Insert Fit And Flare Dress 3 design – Polka Dot Leather Sling Bag 3 design – Contrast Piping Platform Heel With Ankle Strap



#### PART 2

Mention Product Type Top, Shirt, T-shirt, Dress, Wedges, Sneakers, Sunglasses, Necklace, Bracelet, Watch, Backpack, etc.

#### **EXAMPLES**

Origami Dress Mesh Insert Fit And Flare Dress Polka Dot Leather Sling Bag Contrast Piping Platform Heel With Ankle Strap

#### MANGO

Contrast Neck Top

PART 1

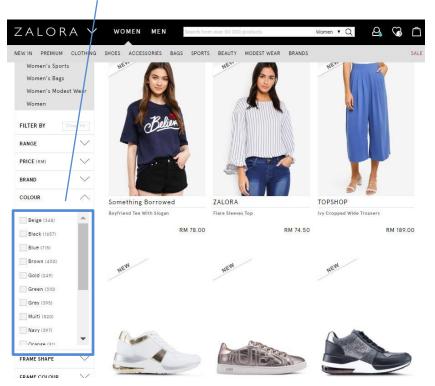
PART 2

### Product name - Dos & Don'ts

Issue	X Don'ts	✓ Do
Whole text in caps	ANKLE STRAP WEDGES	Ankle Strap Wedges
Brand name	Charles & Keith Ankle Strap Wedges	Ankle Strap Wedges
Color	Blue Ankle Strap Wedges	Ankle Strap Wedges
Measurements	5 Inch Peep Toe Wedges	Peep Toe Wedges
Abbreviation	Ankle Strap Wedges ₩ Metal Studs	Ankle Strap Wedges With Metal Studs
Product code *if you need to input product code add product type for search engine purposes	MM062	MM062 Polarised Sunglasses

### **Color Family - Guide**

Color Family act as color filter on the website to help online shoppers find their desired coloured product. The chart on the right is a simple example to help guide you in tagging your product in the right color family.



Color Family	Example color specifications
N/A	Clear, transparent or beauty product such as shampoo, soap, mask, etc.
Beige	Beige, Light Brown
Black	Black
Blue	Light Blue, Baby Blue, Sky Blue
Brown	Brown, Dark Brown
Gold	Gold
Green	Light Green, Dark Green, Military Green
Grey	Light Grey, Dark Grey, Charcoal Grey
Multi	3 or more colors
Navy	Navy, Dark Blue
Orange	Burnt Orange, Bright Orange
Pink	Light pink, Soft Pink, Pastel Pink
Purple	Lavender Purple, Royal Purple
Red	Burgundy, Scarlet Red, Ruby Red
Silver	Silver
White	White, Off White
Yellow	Bright Yellow, Canary Yellow

#### Color - Dos & Don'ts

For more specific color name other than what can be found under 'Color family', you can state it under 'Color'. Always spell out full name and keep capitalized case.

If more than 1 color, separate with a '/'. If there's 3 or more colors, input as 'Multi'.

Issue	➤ Don'ts	✓ Do
Non-color text	Blue skirt with Green dots	Blue/Green
Whole text in caps	<del>LIGHT BLUE</del>	Light Blue
Abbreviation	Blk/Wht	Black/White
Brand name	Nike Navy	Navy
Color code	T03 Burgundy	Burgundy
Pattern/Design description	Orange <del>Zig Zag</del> <del>Blue, White, Red Print</del> Yellow (flower)	Orange Multi Yellow
Product description	Beige <del>Dress</del>	Beige

### **Color Family & Color - General Guide**

Both the Color Family & Color field allows you to tag or state more than 1 color. However, it is important for you to know what is the <u>dominant color</u> of your product. When customers search according to Color Family, they expect the products shown to be mainly of that specific color.

RULE #1
Tag ONE (1) dominant color - if two colours are present and are <u>unevenly distributed</u>.

Dominant color is a color that covers the most part of the product as compared to other color(s).



Color Family: White Color: White/Blue



Color Family: Navy Color: Navv



Color: Emerald Green/Black



Color Family: Brown Color: Brown/Gold \*For watches, take note of straps usually being the dominant color



Color Family: Red Color: Wine Red \*For Beauty products that requires application, take note of the color of content. If it's clean, put N/A

### **Color Family & Color - Guide**

Both the Color Family & Color field allows you to tag or state more than 1 color. However, it is important for you to know what is the <u>dominant color</u> of your product. When customers search according to Color Family, they expect the products shown to be mainly of that specific color.

RULE #2
Tag TWO (2) colours - if two colours are present and are evenly distributed.



Color Family: Pink, Navy Color: Pink/Navy



Color Family: White, Black Color: White/Black



Color Family: White, Black Color: White/Black



Color Family: Pink, Black Color: Pink/Black



Color Family: Pink, Yellow Color: Pink/Neon Yellow

#### **Color Family & Color - Guide**

Both the Color Family & Color field allows you to tag or state more than 1 color. However, if it's 3 colors or more, we would recommend to mention 'Multi' instead of stating all the colors. Ultimately, customers would usually refer to the image if many colors are involved.

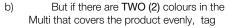
#### RULE #3

How to tag "Multi" if there are THREE (3) colours or more

a) And if there's **ONE** (1) colour in the Multi that covers the most part of the product, tag it

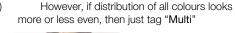


Color Family: Navy, Multi Color: Navy/Multi





Color Family: Blue, Green, Multi Color: Blue/Green/Multi





Color Family: Multi Color: Multi



Color Family: Purple, Multi Color: Purple/Multi



Color Family: Black, White, Multi Color: Black/White/Multi



Color Family: Multi Color: Multi

#### **Material**

As our customers can't see or touch the physical product while they shop, material is one of the top important information customers acquired.

ТҮРЕ	REQUIRED FIELD(S)	GUIDELINES	DON'TS	DOS	UNSURE?
APPAREL	Material	State main material (% optional)  Add comma for more than 1 composition	Cotton <del>-</del> elastane	Cotton 100% Cotton	Polyblend  Cotton Blend
ACCESSORIES	Material	Title caps  Color  Descriptive words	COTTON  White Cotton	Cotton, Elastane 95% Cotton, 5% Elastane	Metal Brass
SHOES	Inner Material  Sole Material		<del>Soft</del> Cotton		Textile Synthetic



For <u>fake leather</u> products, state 'Synthetic Leather'.

For <u>real leather</u> products, mandatory to state if it's 'Cow Leather', 'Pig Leather', etc.

#### **Short Description - Men & Women**

Description consist of short sentences in bullet points format that highlights the features/details/unique selling point of the product

#### House rules for Description:

- Descriptions are written in points format.
- Starts with a hyphen '-' following a space then the context.
- Only heel height are to be stated in the Description instead of Measurement.



- Classic polo tee with front brand embroidery
- Collared neckline
- Unlined
- Regular fit
- Front button fastening
- Cotton blend



- Trendy backpack with strap buckle details
- 1 pouch pocket
- Magnetic fastening
- 2 inner slot pockets
- Textile



- Solid tone textured multi strap heels
- Synthetic upper
- Synthetic insole
- Synthetic outsole
- Heel height: 10cmPlatform height: 1cm
- Zip fastening

#### **Short Description - Kids**

Description consist of short sentences in bullet points format that highlights the features/details/unique selling point of the product

#### House rules for Short Description:

- Short Descriptions are written in points format.
- Starts with a hyphen '-' following a space then the context.
- Only heel height (if any) are to be stated in the Short Description instead of Measurement.



- Leaf printed playsuit with back frill details
- Square neckline
- Unlined
- Regular fit
- Adjustable shoulder strap with button fastening
- Snap buttons at crotch
- Cotton



- Plane printed lunch bag
- Canvas
- 1 front zip pocket
- Zip fastening
- Lined easy to wipe interior
- One top handle
- Dimensions: L27cm x H20cm x W9.5cm



- Polka dot printed single strap flats
- Textile upper
- Textile insole
- PVC outsole
- Velcro strap fastening
- Round toe

### **Short Description - Kids**

Description consist of short sentences in bullet points format that highlights the features/details/unique selling point of the product







- Cotton
- Brand printed hat
- Brand printed booties
- Comes with a pouch
- Contains 4 items

- Floral printed baby hat
- Cotton blend
- Slip on style
- Folded hem







- Floral and polka dot printed swaddling blankets
- Cotton muslin
- Lined hem
- Pack of three
- Dimensions: Lcm x Wcm

- Contrast embroidered bibs
- Soft cotton jersey
- Popper fastening
- Pack of 2

#### **Description (Technical) - Kids (important disclaimers)**

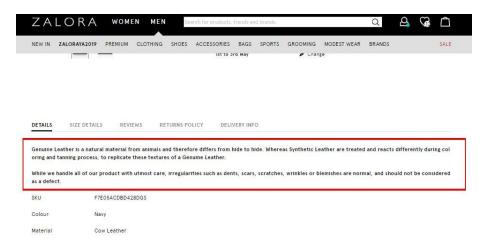
As a good practice, ZALORA strictly advise to input any relatable disclaimers for products that could potentially be harmful if misused.

Example disclaimers to input in Description (Technical):

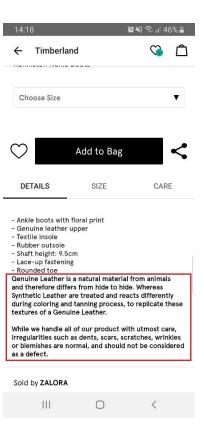
- Suitable for ages xx and above
- Not suitable for children below xx months/years old
- Possible choking hazard

Example products with possible choking hazard:

- Snaps, buttons, zipper heads, bows, rhinestones and other decorative appliques
- Shoelaces, ribbons and other dangling clothing attachments
- Waist-level drawstrings, including those found at the bottom of upper-body clothing and those found around the waist of lower-body clothing



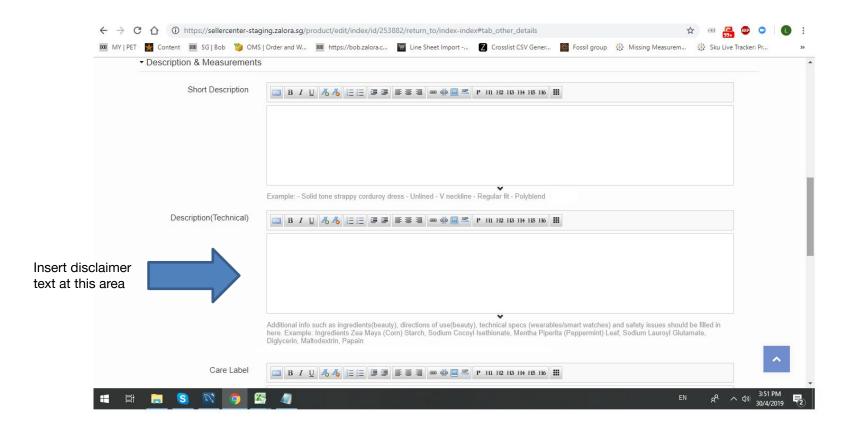
Desktop site view - Technical description will appear at the bottom of the page above material



Mobile app view – Technical description will appear at the bottom of the page after bullet points.

#### Kids - Where to input important disclaimers on SellerCenter?

Under Description & Measurements, any disclaimers are to be input in the Description (Technical) field.



### Kids - What products with need disclaimers?

Disclaimers are mandatory for high-risk products. Example, products with drawstring, small parts that could unattach or highly flammable material would be consider high-risk products.



**Technical description:**Suitable for ages 0-12 months



Technical description:
- Possible choking hazard from buttons



**Technical description:**Possible choking hazard from drawstring

#### Kids - What products with need disclaimers?

Disclaimers are mandatory for high-risk products. Example, products with drawstring, small parts that could unattach or highly flammable material would be consider high-risk products.







months

- Possible choking hazard from shoe tie

#### Technical description:

- Suitable for age 1 and above
- Possible choking hazard from loose sequins

#### Technical description:

Possible choking hazard from diamante

#### **Care Labels**

Applicable for apparels only. Care labels are the instruction often found sewn with the apparel as a small label

Issue	➤ Don'ts	✓ Do
Continuous care instruction in a single paragraph	Machine/Handwash in cold water separately, do not soak, do not bleach, do not tumble dry, flat iron, cool iron on reverse	Machine/Handwash in cold water separately Do not soak Do not bleach Do not tumble dry Flat iron Cool iron on reverse
Hyphen	<ul><li>do not bleach</li><li>hang dry</li><li>do not tumble dry</li><li>hand wash</li></ul>	Do not bleach Hang dry Do not tumble dry Hand wash
Special Characters	Machine wash up to 30°C	Machine wash up to 30 degree Celcius

IMPORTANT: In batch upload with csv file, add <br/> (which means next paragraph) at the end of each sentence to enable the following text to go to next line

#### **Measurements**

Measurements are one of the most important information for our customers in shopping online.

#### APPAREL SIZE VARIATIONS MEASUREMENTS

Size variations should be stated for each garment measurement

#### Example:

Measurements	Waist circumference x Hip circumference x Inseam x Thigh circumference
	- S (76cm x 92cm x 75cm x 50cm) - M (82cm x 93cm x 77cm x 54cm) - L (86cm x 94cm x 77cm x 56cm) - XL (88cm x 96cm x 78cm x 57cm)

#### **NON-APPAREL MEASUREMENTS**

Measurement should be provided clearly in the measurements field.

#### Examples:

Measurements	33 (L) x 21 (W) x 46 (H) ; 31L
Measurements	Dimension L*W*H EU 39 : 25CM x 7.5CM x 1CM Dimension Different (CM) ±0.5cm Length different between each size
Measurements	Length - 4.5cm Height - 5cm Width - 3.5cm

#### MEASUREMENTS ARE MANDATORY FOR:

All Bags

Accessories – Watches, Jewellery, Scarves, Belts Laptop sleeves, Phone cover, Yoga mat.

#### MEASUREMENTS ARE OPTIONAL FOR:

Apparel (Must have size chart) Shoes (Must have size chart) Beanies, Caps, Hat Sunglasses Beauty products Gloves Headphones/Headset Headband Hair ties Bottle Other odd items

### **Measurements - Apparel**

Measurements are one of the most important information for our customers in shopping online. It also reduces return rates due to wrong sizing.

✓ State the following	TOP / DRESS	воттом
measurements under 'Measurements' column. Additional measurements are	Bust circumference x Length	Waist circumference x Length
encouraged.	- S (32" x 40")	- S (32" x 50")
IMPORTANT: In batch upload with	- M (34" x 40")	- M (34" x 50")
csv file, add (which means next paragraph) at the end of each		
sentence to enable the following text to go to next line		P + BOTTOM SET
	Top: Bust circumference x Length	
If you have measurements in	- S (32" x 40")	
jpeg form, please TYPE into the 'Measurements' column	- M (34" x 40")	
Do not add heel/boots height in 'MeasurementsGlobal' column, it should be in 'Description' column	Bottom: Waist circumference x Length - S (32" x 50") - M (34" x 50")	

We highly recommend to provide measurements for the best customer shopping experience + reduce return rates.

#### **Measurements - Accessories**

Measurements are one of the most important information for our customers in shopping online.

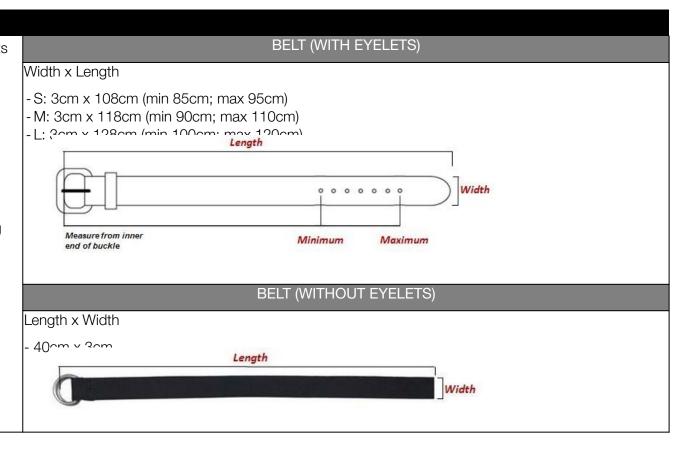
#### Guidelines

✓ State the following measurements under 'Measurements' column. Additional measurements are encouraged.

IMPORTANT: In batch upload with csv file, add <br/>br> (which means next paragraph) at the end of each sentence to enable the following text to go to next line

If you have measurements in jpeg form, please TYPE into the 'Measurements' column

Do not add heel/boots height in 'MeasurementsGlobal' column, it should be in 'Description' column



#### **Measurements - Accessories**

Measurements are one of the most important information for our customers in shopping online.

#### Guidelines **WATCH EYEWEAR BAG / WALLET** State the following measurements under Face Width x Height Frame Height x Length Length x Height x Width 'Measurements' column. - 10" x 30" x 4" 5cm x 5cm 4cm x 8cm Additional measurements are encouraged. Length IMPORTANT: In batch upload with csv file, add <br > (which Heigh Heia means next paragraph) at the Height end of each sentence to enable the following text to go to next Length Width line **NECKLACE (WITH** NECKLACE (NO PENDANT) / CUFFLINK / EARRING / SCARF If you have measurements PENDANT) **RING** in jpeg form, please TYPE into Pendant Length x Width llnner diameter: 10mm Length x Width the 'Measurements' column 3cm x 1cm 35cm x 4cm Do not add heel/boots INNER Length height in 'MeasurementsGlobal' DIAMETER column, it should be in Width 'Description' column

### Size of model's garment (apparel only)

Based on Model Body Measurements, customer will be able to relate the fitting of the size the model is wearing.



State the size of what your model is wearing in the photo. This is according to the size on apparel's tag.

If there's only one size option, state as 'One Size'.

SIZE DETAILS	REVIEWS	RETURNS POLICY	DELIVERY INFO
T (cm)		Model's	body measurements
		79-63-8	9
			nodel's garment M

### Model's Body Measurements (apparel only)

Some customers like to refer to Model Body Measurements to gauge the length or size of garment in comparison to themselves.

delines	X Don'ts	Dos
Include Height, Bust, Waist and Hips measurements.		
A. BUST  Measure around the fullest part of your chest  B. WAIST  Measure around natural waistline  C. HIPS  Measure 9 inches from the natural waistline  D. HEIGHT  Head to heel	Height: 175cm Bust: 32"/81cm Waist: 24"/61cm Hips: 34"/86cm	Height: 175cm Bust: 32"/81cm Waist: 24"/61cm Hips: 34"/86cm
One measurement per line.  IMPORTANT: In batch upload template, add br> (which means break) at the end of each sentence to enable the following text to go to next line.		
For male models, use the term 'Chest', not 'Bust'.		Height: 185cm Chest: 32"/81cm Waist: 28"/65cm